

CORRECTIVE ACTIONS AND IMPROVEMENT PLAN (CAP) For George/ASDA

Supplier Name	Shelsham Trading Co Ltd.	Supplier ID	30900561	Audit Date	10-May-20
Factory Name	SHIN SHIN APPARELS LTD.	Factory ID	28098608	Audit Type	<input checked="" type="checkbox"/> Initial Audit
Factory Location	Dag.R.S.288, J.L.73, Gorat, East Norshingapur, Zirabo, Savar, Dhaka, Bangladesh.	Audit Company	BV		<input type="checkbox"/> Re-audit
Product Category	Woven bottom product	Auditor Name	S. M. Walid		<input type="checkbox"/> Follow-up Audit
Audit Result	71.04%	Audit Acceptance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Audit Clause No.	Audit Clause	Non-Compliance Description	Factory Corrective Action Plan	Agreed Completion Date (DDMMYY)	Evidence required for sign off	Verified by Audit Company	Sign off by Walmart	Remarks/ Comments
1.1	Is there an on-site, fully equipped laboratory with trained technician on site?	Factory has onsite lab room approved by H & M buyer (Level III) with calibrated testing equipment, trained technician and process to in-house testing required by George. However, the required test is done by internally at George accredited outside lab e.g. Labtex because of 1st production for George such as colorfastness to rubbing, garment wash, GSM, pH etc. Note that, the factory has only one styling for George after its approval :.SA-BT-SW-592: 10242 pieces. Also, the lab room with no under climate controlled conditioned.	Requirement : Onsite laboratory is defined as a laboratory that exists in the premises of audited factory and accessible when required <ul style="list-style-type: none"> Factory has a fully equipped laboratory under climate controlled conditions and periodically calibrated in confined space. Equipment are (depending on business or product): GSM cutter (NA for sweater) Digital balance Calibrated Light cabinet in appropriate dark room. Light cabinet has Walmart required light source based on market requirement. US/ Canada/ International Primary: CWF and secondary D65, Seiyu Primary D65(no secondary) and George Primary TL84 and secondary D65 (will get score even if in other section) Lux meter Grey scale for color change Shrinkage tester template and ruler, washing machine and dryer for shrinkage testing Crock meter All Equipment are calibrated periodically and records are maintained. Factory has trained technicians trained by third part or a qualified /professional independent lab technicians. 	10-Aug-2020	Photos with record of Requirement : <ul style="list-style-type: none"> Factory has a fully equipped laboratory under climate controlled conditions and periodically calibrated in confined space. 	Partially Accepted by BV: The lab room with no under climate controlled conditioned device.		ACCEPTED BY WALMART

SECTION 2: SAMPLE ROOM, PATTERN AND MARKER MAKING

2.1	Is the sample room fully equipped to produce samples that are representative of factory's specific product type?	Factory does not have required body form at sample section	Requirement: Sample room is equipped at factory site including <ul style="list-style-type: none"> cutting equipment and table, sewing machines of all types (including button, buttonhole, snap etc.) pressing equipment, working aids, needle gauge, attachments, pattern cutting machine Approved base size body forms/ mannequin available for all market and sizes for which supplier is working (Alvanon updated body form for each US, Canada and George retail. Seiyu uses KIIYA). There is no standard for Latam (Mexico/ Brazil/ Chile), Factory has needle control records for sample room 	10-Aug-2020	Photos with record of Requirement: Sample room is equipped at factory site including <ul style="list-style-type: none"> Approved base size body forms/ mannequin available for all market and sizes for which supplier is working (Alvanon updated body form for each US, Canada and George retail. Seiyu uses KIIYA). There is no standard for Latam (Mexico/ Brazil/ Chile), 	Not Accepted by BV: No image on George required body forms/ mannequin. According to factory they are woking with Shelshum and as per discussion with Shelshum they will take acceptance from George.		ACCEPTED BY WALMART
2.5	Are shrinkage tests conducted for each bulk lot received?	Factory has wash testing facilities at onsite lab but it does not conducted for George styling. Garments wash test is conducted at outside lab accredited by George.	Requirement: In-house wash tests are conducted for every style, every batch and every color. It is acceptable to have wash report from outsource if no in house wash facility for wash program <ul style="list-style-type: none"> Garments are carefully evaluated with thorough visual analysis. Before and after wash measurement records are kept. Adjustments are made whenever necessary. All results are distributed to concerned department and shrinkage wise patterns are prepared. Records are properly kept. 	10-Aug-2020	Photos with record of Requirement: In-house wash tests are conducted for every style, every batch and every color.	Accepted		
2.6	Are sample room fabric, trims & accessories well organized in sample room? Is house keeping acceptable?	Sample room equipped with required shelf for sample fabric but space inadequate & without labelling. Observed some sample fabrics are on the floor with direct contract. Also, Sample room is not equipped with required shelf for trims & accessories item. they are kept under the center table of its sewing line. Also, house keeping needs improvement.	Requirement: Sample fabric, trims & accessories are well organized, kept in racks with identification. <ul style="list-style-type: none"> Good house keeping. 	10-Aug-2020	Photos with record of Requirement: Sample fabric, trims & accessories are well organized, kept in racks with identification. <ul style="list-style-type: none"> Good house keeping. 	Accepted		
4.6	Does factory have adequate storage for bulk cut inventory?	Inadequate space at metallic racks for cut panels. Observed most of cut panels under the cutting tables with pallets.	Requirement: Sufficient storage space, rack, trolley based on factory production system; <ul style="list-style-type: none"> No excess cutting; Light color in polybag or covered. 	10-Aug-2020	Photos with record of Requirement: Sufficient storage space, rack, trolley based on factory production system;	Accepted		

6.8	Is production floor well organized and clean, and aisles clear, free of clutter ?	The factory does not have record of internal audit with corrective action on housekeeping . Also, production floor observed disorganized, for example---- some work station with reparable garments, some idled sewing machine in line, work in progress inside carton etc.	Requirement: The production floor is well organized, clean and with good house keeping. There is place marked for everything and every thing in its place, i.e. all equipment have designated marked place for storing after use o factory conducts audit for checking and takes corrective action, records are kept.	10-Aug-2020	Photos with record of Requirement: The production floor is well organized, clean and with good house keeping. There is place marked for everything and every thing in its place, i.e. all equipment have designated marked place for storing after use o factory conducts audit for checking and takes corrective action, records are kept.	Accepted			
6.10	Are there on site mechanics who regularly maintain all machines and maintenance records well kept?	Each machine found with maintenance card with satisfactory result only its servicing record. However, observed inconsistency at some production machine. Mouth cover broken at bar tacking machine. Looseness back cover at some bar tacking, feed of the arm & button hole machine.	Requirement: Each machine has maintenance record and updated regularly. - Correct threading of machine, Same type of machine has same threading. - Spare parts are complete. - Thread stand well maintained. - Machine oil level is correct; no foreign materials in oil tank. - Sewing tension is right. - No oil leakage. o Factory has preventive maintenance system placed o Safety guides are attached with all machines See Comments section for more info	10-Aug-2020	Photos with record of Requirement: Each machine has maintenance record and updated regularly. - Correct threading of machine, Same type of machine has same threading. - Spare parts are complete. - Thread stand well maintained. - Machine oil level is correct; no foreign materials in oil tank. - Sewing tension is right. - No oil leakage. o Factory has preventive maintenance system placed o Safety guides are attached with all machines	Accepted			
7.1 (Critical)	Does factory have inspection system at inline and end line? Does factory measure complete garment?	Factory has end line inspection process through 100% check. However, found Minor 6 pieces workmanship defect in 20 pieces inspection. The workmanship defect are cross point hi low, waist mouth hi low, bar tack at back pocket uneven, untrimmed thread. Also, the findings with outside tolerance do not circle/mark/ing to verify they follow pass/fail criteria. Note that, 20 pieces measurement is done in place.	Requirement : Factory has inline/ process and end line inspection with sufficient QC at in line (25 operator:1 QC at least) and end line based on put and recording system o Completed garments are measured at least at Level 1 at AQL 1.5 or 20 pieces minimum from total production covering color & size daily all through the day and records kept. Actions are taken o Before wash measurement is done for washed program. o Defects are recorded in inspection report directly from the findings by operator by operation. o Effective system is used to isolate, track and correct defective garments. o Actions to rectify defects are taken immediately. o Inspectors do not use ink pen to prepare report at any section	10-Aug-2020	Photos with record of Requirement : Completed garments are measured at least at Level 1 at AQL 1.5 or 20 pieces minimum from total production covering color & size daily all through the day and records kept. Actions are taken o Defects are recorded in inspection report directly from the findings by operator by operation.	Accepted			
7.7	How are alteration/defective garments handled in all section?	The factory has defect analysis process to its highest sewing & finishing defects only. Based on their record, DHU 10-15% & the numbers of defects such as untrimmed thread, Raw edge, loop slanted are uncontrolled as they have no investigation record through systematic root cause (fish bon, 5 why etc.) and appropriate corrective action on potential problem on skipped stitch	The factory has defect analysis process (DHU tracking & root cause analysis) to its highest (top three defect) sewing cutting & finishing defects. And based on their record, the numbers of defects such as untrimmed, puckering, raw edge, at sewing, untrimmed thread, dirty mark at finishing are uncontrolled as they have no proper investigation record through systematic root cause (fish bon, 5 why etc.), and appropriate corrective action on potential problem on skipped stitch (Needle: Blunt needle, wrong size, wrong type, Maintenance: Incorrect bobbin tension, needle set incorrectly, incorrect Stitch formation timing, lubrication, needle set incorrectly, Operator: Improper threading, using substandard bobbin, bobbin Case damaged, needle Threaded from wrong side, Management: Poor thread quality, too fast m/c speed, wrong Thread) , to reduce the number of defect gradually.	10-Aug-2020	Photos with record of Requirement: Found defective garments segregated properly. - Found have proper monitoring records on alteration/defective in all process. e.g. cutting, sewing in line and end line, finishing etc. - Root cause analysis of defect is done and Corrective actions are implemented.	Accepted			
5	Are pressed garments handled properly prior to packing? How is WIP handled in the section?	Factory has required shelf for pressed product but observed most of pressed product on pressing table. Also, there is no marking/arrangement for pressing based on sewing line. Note that, pressing along with finishing line in separate floor from sewing.	Requirement: There are sufficient hanging racks / shelf racks for pressed garments. o Line wise pressing process is established - Pressed garments are hanged/stacked in appropriate height. - Pressed garments are allowed to dry prior to packing.	10-Aug-2020	Photos with record of Requirement: There are sufficient hanging racks / shelf racks for pressed garments. o Line wise pressing process is established - Pressed garments are hanged/stacked in appropriate height.	Accepted			
9.2 (Critical)	Is there a 100% final checking after finishing and is there a random audit done after finishing? Is there a 100% measurement for key points and audit done after finishing?	Factory has in house process to key point measurement but there is no proper record through 100% check. Also, Minor 2 pieces defect at finishing & 6 pieces defects found during 20 pieces check---cross point hi low, waist mouth hi low, bar tack at back pocket uneven, bottom uneven, untrimmed thread.	Requirement: There is 100% final inspection after finishing. - There is 100% checking for critical measurements. (Tops: Length, Sleeve Length, Chest, Hem, Shoulder. Bottoms: Waist, Front Rise, Back Rise, Inseam/Out seam) - Records are available. o There is a random audit (carton audit) on finished garments for visual, packing and measurement.	10-Aug-2020	Photos with record of Requirement: There is 100% final inspection after finishing. - There is 100% checking for critical measurements. (Tops: Length, Sleeve Length, Chest, Hem, Shoulder. Bottoms: Waist, Front Rise, Back Rise, Inseam/Out seam) - Records are available.	Accepted			
9.8	How is the infrastructure and housekeeping in the section?	Housekeeping needs improvement. observed work in progress kept on finishing table & inside carton as there is no shelf/racks to organize it by color/size/style/PO etc.	Requirement:: Good housekeeping. - Good ventilation. - Tables found clean without any rough edges. o Finishing area is closed so that dust can not enter and also measures are taken for pest control.	10-Aug-2020	Photos with record of Requirement:: Good housekeeping.	Accepted			

13.2 (Critical)	Does factory has pull strength equipment for buttons/snaps/rivets or any other fastener? (Mandatory For childrenswear dept. 26, 24, 33 score 10-0 and adult 10-5-0.) Note: Number of mocks need to be mentioned (For ASDA/GEORGE UK product, 21lbs/90 N should be applied for tension test, while for U.S. product, 15 lbs./64 N should be applied for tension test)	Factory does not follow George required sample size for button pull testing e.g. every machine every 4 hours (8.00 AM, 12.00 AM, 4.00 PM) by pull test minimum of 2. Based on the record (style :SA-BT-SW-592) & interview , total 5 pieces button tested in a day / 10 hours working --by following frequency 8.00 AM, 10.00AM, 12.00AM, 3.12PM, 5.00 PM. 1 piece button in each frequency. Note that, the factory produced/shipped only one styling for George e.g. Children bottom item, order quantity :10,242 pieces.	Requirement: Equipment available. - SOP for pull strength testing available. - Found proper records/ Mocks available and meet retail market requirement. - Dedicated person from quality and can perform test (auditor observation) - Asda- Factory checks every machine every 4 hours by pull test minimum of 2 samples per test. - Wal-mart US: Factory checks every machine every 3 hours by pull test minimum of 2 samples per test.	10-Aug-2020	Photos with record of Requirement: Equipment available. - SOP for pull strength testing available. - Found proper records/ Mocks available and meet retail market requirement. - Dedicated person from quality and can perform test (auditor observation) - Asda- Factory checks every machine every 4 hours by pull test minimum of 2 samples per test.	Accepted			
LIGHTING									
8.4	Is ventilation and lighting (60-80FC) adequate?	Inadequate lighting at pressing table 36-38FC against 60-80FC.	Requirement:- Lighting is 60-80 FC and above.	10-Aug-2020	Photos with record of Requirement: Lighting is 60-80 FC and above.	Accepted			

NOTE: The above mentioned Corrective Action Plan and Improvements were reviewed and discussed between authorized 3rd Party and Supplier Representatives and by doing so have pledged to fulfill actions required based on target completion dates.

Agreed by:	
Supplier Representative: Shareatur Rahman	Date 10-05-20
Audit Company Representative S. M. Walk	Date 10-05-20